

CITY OF HIDDEN HILLS
REGULAR PUBLIC SAFETY COMMISSION MEETING

July 29, 2008

MINUTES

1. CALL TO ORDER

The July 29, 2008 regular meeting was called to order at 7:40 p.m. by Chairman Jim Doran.

2. ROLL CALL

Present: Chairman Jim Doran
Commissioner Mark Deitch
Commissioner Gabe Nussbaum
Commissioner Kimila Ulrich
Commissioner Martin Zane

Staff: Secretary Virginia Hoover

3. APPROVAL OF AGENDA

The agenda for the July 29, 2008 regular meeting was approved as submitted.

4. APPROVAL OF MINUTES

The minutes of the July 1, 2008 Adjourned Regular Meeting were approved as submitted.

5. AUDIENCE

There were no comments at this time.

6. **BUDGET/FINANCIAL STATEMENT**

The Financial Statement was not available.

7. **L.A. COUNTY ANIMAL CONTROL**

Activity report for June was received and discussed.

8. **L.A. COUNTY FIRE DEPARTMENT**

Activity report for June was received. The rubbish fire was discussed.

9. **L.A. COUNTY SHERIFF'S DEPARTMENT**

Activity report for June was received and discussed.

10. **EMERGENCY SERVICES**

A. Consideration of Proposal to Develop the City's Emergency Operations Plan

Upon Motion of Commissioner Zane, seconded by Commissioner Nussbaum and unanimously carried on roll call vote, it was resolved to approve and recommend approval by the City Council of a proposal from Wendy Milligan of Terra Firma Enterprises to develop the City's Emergency Operations Plan at a cost of \$8750.00. There is money in the Public Safety budget to cover this expenditure. The project should be completed by January 31, 2009.

B. Update on CERT and Public Health Meeting on July 22, 2008

Commissioner Zane reported on Area B's discussion regarding expenditures and voting powers, etc. September is National Disaster Preparedness Month. The Red Cross is considering providing a course regarding the set up and management of a Red Cross shelter. Chairman Doran suggested finding out what other cities in the area are doing about this. At the Area B meeting there was a presentation on working with the

area emergency management team, as well as a presentation by Pac Star, a satellite phone company. This system appeared to be better than any other presented. Chairman Doran will ask Pac Star to provide a demonstration at City Hall on either August 22nd or 25th in the early morning. The City Council will be asked to attend, as the cost is more expensive than previous quotes from other companies. The City of Calabasas completed a drive through flu shot clinic at A.E. Wright Middle School.

C. Disaster Area B Issues

See item 10B.

D. Disaster Preparedness

A 3 hour CPR/AED course for emergency personnel was discussed, as well as the possibility of a separate class for residents. Residents could be charged \$25, but there would be no charge for City Council, Public Safety, City staff, and CERT members. Commissioner Ulrich suggested the class be held on a weekday, possibly August 22nd with August 25th as a backup date (both after the satellite phone presentation). The first class would be for those listed above, with the second class for residents to possibly be scheduled September 13th or 20th (both Saturdays) in the morning. Tentative dates for CERT training will be either October 14th or 21st. First Aid training would be scheduled after the CERT training is completed in November.

11. OLD BUSINESS

Discussion Regarding Production of Emergency Response Program Video

Due to budget conflicts, Chairman Doran felt there was reluctance to expend the amount of money being proposed for this project, so it may have to be put on hold for the time being. Chairman Doran will check with other emergency service managers to see if there is an existing video that could be used as a pattern. The Commission would like to have something for Fiesta on Sept. 27th, if nothing more than just a table to encourage people to sign up for a CERT course.

12. TRAFFIC ISSUES

Consideration of Relocation of the City's Traffic Calming Device

Commissioner Nussbaum obtained estimates from Fortel Traffic, Inc., to move the traffic calming device. It would be \$2590 to install and remove from the present location, \$3804.50 to install and relocate and \$1800 to install bases for a concrete pole. Commissioner Nussbaum discussed five other sites for placement of this device with either a sleeve or a base with anchor bolts. There was a discussion regarding the possibility of using a trailer. Commissioner Nussbaum will obtain prices on a smaller mobile unit and/or installing a sleeve.

13. PUBLIC SAFETY ISSUES

All issues were previously discussed earlier in the meeting.

14. CORRESPONDENCE

There was nothing at this time.

15. ADJOURNMENT

The meeting was adjourned at 9:30 p.m.

Jim Doran, Chairman

Virginia Hoover, Secretary