

CITY OF HIDDEN HILLS
REGULAR CITY COUNCIL MEETING

City Hall

Monday, January 14, 2019

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A regular meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Monday, January 14, 2019 at the hour of 6:30 p.m. Mayor Steve Freedland called the meeting to order and presided thereover after leading the Council and audience in the Pledge of Allegiance.

ROLL CALL

Council:	Mayor Steve Freedland Mayor Pro Tem Marv Landon Council Member Bret Katz Council Member Stuart E. Siegel Council Member Larry G. Weber
Staff:	City Manager Kerry Kallman City Engineer Dirk Lovett City Clerk Deana L. Graybill

APPROVAL OF AGENDA

Upon MOTION of Council Member Siegel, seconded by Council Member Katz and unanimously carried, it was resolved that the agenda for the January 14, 2019 regular meeting be approved as submitted.

ANNOUNCEMENTS

Happy Belated Birthday to Aubrey Weber on 1/10.

CONSENT CALENDAR

- A. City Council Minutes – November 26, 2018 Regular Meeting**
- B. City Council Minutes – December 10, 2018 Regular Meeting**
- C. City Council Minutes – December 21, 2018 Special Meeting**
- D. City Council Minutes – December 24, 2018 Regular Meeting**
- E. Demand List**
- F. Disbursement List – November**
- G. Financial/Treasurer’s Report - November**
- H. Investment Report – November**

Upon MOTION of Mayor Pro Tem Landon, seconded by Council Member Katz and unanimously carried on roll call vote, it was resolved to approve items A, B, C, D, E, F, G, and H of the consent calendar as submitted.

MATTERS FROM STAFF

- A. Consideration of Approval of a Proposed Agreement to Provide Surveying Services for the Southern California Edison Utility Undergrounding Project**

City Engineer Dirk Lovett presented the following report:

on November 13th, the City Council authorized payment to SCE a non refundable design and engineering deposit for the City’s utility undergrounding project; SCE has requested site surveys from the City in digital (CADD) format; five local surveyors were contacted to provide proposals with two being received; Chris Nelson and Associates submitted a bid for \$21,000 and Beck Engineering submitted a bi for \$12,400; both firms are competent surveyors with experience within the City of Hidden Hills.

Upon MOTION by Council Member Siegel, seconded by Mayor Pro Tem Landon, and unanimously carried on roll call vote, it was resolved to approve the proposal dated December 13, 2018 from Beck Engineering and Surveying Co, Inc. for the amount of not-to-exceed \$12,400 and authorize the City Manager to enter into an agreement with Beck Engineering and Surveying Co., Inc. to provide surveying services for all five areas of the Southern California Edison Undergrounding Project.

- B. Consideration to Enter into a Professional Services Agreement for Civil Engineering Design Services for the Long Valley Road/Valley Circle Boulevard/US-101 On-Ramp Improvements Project**

City Engineer Lovett presented the following report:

In November, 2015 the City entered into a funding agreement with Metropolitan Transportation Authority (MTA) for the Long Valley Road/Valley Circle Boulevard/US-101 On-Ramp Improvements Project; City staff proceeded with the conceptual design involving surveys, right of way research, a Phase 1 Environmental Report for the newly purchased parking lot, and many other items; to assist with the landscaping, parking lot layout, and gate entry concepts L. Newman Design Group was hired by the City and has prepared several concepts for consideration; a civil engineering design team to work with City staff and L. Newman Design Group is being sought to prepare the final civil design; proposals were received from three firms including Willdan Engineering, MNS Engineers Inc. and Huitt-Zollars Inc.; after evaluation of all three companies, including interviews, checking references, etc., staff recommends the City hire Willdan Engineering; all funds will be paid from the City's restricted Measure R funds with no general funds being used.

Upon MOTION by Mayor Pro Tem Landon, seconded by Council Member Weber, and unanimously carried on roll call vote, it was resolved to approve the proposal dated December 5, 2018, and as amended on December 20, 2018 from Willdan, Inc. in the amount of \$337,123.50 to provide Civil Engineering Design Services for the Long Valley Road/Valley Circle Interchange Boulevard/US-101 On-Ramp Improvements Project, and authorize the Mayor and City Clerk to enter into an agreement with Willdan, Inc.

C. Consideration to Award Contract for the Car Charging and Bicycle Repair Stations and Direction to Staff

City Engineer Lovett presented the following report:

On November 13, 2018, the City Council rejected bids received for the City Hall Car Charging and Bicycle Repair Station Project due to the lack of bidders and the large disparity in costs and directed staff to re-advertise the project for additional bids; bidding re-advertisement occurred on November 30, 2018, with one bid being received on January 8, 2019 from NoHo Constructors in the amount of \$114,700; the total project is estimated at \$144,000 and a budget amendment is required; funding for this project is being provided by a variety of sources including restricted and grant funds; no general fund dollars are being utilized.

Upon MOTION by Mayor Pro Tem Landon, seconded by Council Member Katz, and unanimously carried, it was resolved to award a contract for the City Hall Car Charging and Bicycle Station to

NoHo Contractors in the amount of \$114,700 plus 10% for unforeseen contingencies and amend the City budget to allocate \$144,000 for the City Hall Car Charging and Bicycle Station Repair Project.

D. Amended and Restated Employment Agreement Between the City of Hidden Hills and City Manager Kerry Kallman

Mayor Freedland presented the following report:

City Manager Kerry Kallman has been the City Manager since December 31, 2016, with his three-year employment agreement expiring on September 18, 2019; two amendments to the agreement have been made as to compensation and cell phone allowance in lieu of a car allowance; on December 10, 2018 the City Council conducted a performance evaluation of Mr. Kallman and a salary survey which included surrounding cities and cities comparable to the size and population of Hidden Hills, which yielded the results of a range from \$187,000-\$191,000; the City Council has determined that because of Mr. Kallman's various new initiatives through City Council goals, several large public projects, extensive one-on-one involvement with residents, his most recent role of running the emergency operations center during the Woolsey Fire, and being a "jack-of-all-trades" they desire to enter into an amended and restated employment agreement with the City Manager to extend his term for an additional four years and a "market" based salary.

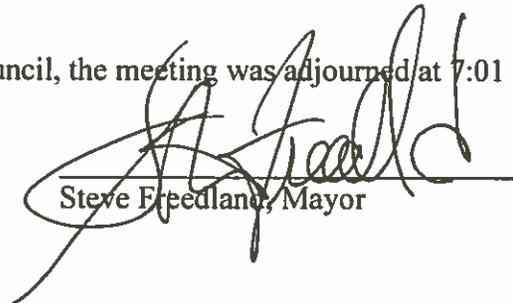
Upon MOTION of Mayor Pro Tem Landon, seconded by Council Member Katz and unanimously carried, it was resolved to approve the Amended and Restated Employment Agreement Between the City of Hidden Hills and Kerry Kallman and authorize a budget adjustment of \$14,250.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:01 p.m.

ATTEST

Deana L. Graybill, CMC, City Clerk


Steve Freedland, Mayor