

CITY OF HIDDEN HILLS
SPECIAL CITY COUNCIL MEETING

City Hall

Friday, March 31, 2017

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A special meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Friday, March 31, 2017 at the hour of 4:00 p.m. Mayor Jim Cohen called the meeting to order and presided thereover after leading the Council and audience in the Pledge of Allegiance.

ROLL CALL

Council:

Mayor Jim Cohen
Mayor Pro Tem Stuart E. Siegel
Council Member Steve Freedland
Council Member Marv Landon
Council Member Larry G. Weber

Staff:

City Manager Kerry Kallman
City Clerk Deana L. Graybill

APPROVAL OF AGENDA

Upon MOTION of Mayor Pro Tem Siegel, seconded by Council Member Freedland and unanimously carried, it was resolved that the agenda for the March 31, 2017 special meeting be approved as submitted.

ANNOUNCEMENTS

Mayor Cohen made the following announcements:

- Passover begins at sundown on Monday, April 10th so the City Council meeting scheduled for that evening will be canceled.
- Good Friday will be celebrated on Friday, April 14th, with Easter on Sunday, April 16th.
- City Clerk Deana Graybill will be celebrating her 27th year with the City on Monday, April 10th.
- At the City Council meeting on Monday, April 24th, the City will recognize outgoing Council Member Jim Cohen.

AUDIENCE

There were no questions or comments at this time.

ADMINISTRATION OF OATH OF OFFICE AND PRESENTATION OF CERTIFICATES OF ELECTION TO CITY COUNCIL MEMBERS ELECT – JUDGE MICHAEL HARWIN

Mayor Cohen made a few comments stating that it has been an honor and privilege to be on the City Council and he would like to thank former City Manager Cherie, Kerry, staff and cc and that he will make more comments at the City Council meeting on 4/24

Mayor Cohen introduced resident Judge Michael Harwin, thanking him for taking time from his busy schedule to attend the meeting, and stating that the City was honored to have him be a part of this ceremony. Judge Harwin said he has lived in the City for almost 30 years, and very much appreciates the wonderful work Council Members do to keep Hidden Hills the way the residents like it. Judge Harwin then individually administered the oath of office and presented a Certificate of Election to recently reelected Council Member Steve Freedland and Council Member Elect Bret Katz, who then thanked everyone for coming and made remarks regarding their past and upcoming terms.

REORGANIZATION OF CITY COUNCIL

A. Selection of Mayor

Upon MOTION of Council Member Landon and seconded by Council Member Katz, it was resolved to nominate Mayor Pro Tem Siegel for the position of Mayor. As there were no other nominations, a unanimous vote was cast, naming Mayor Pro Tem Siegel as the new Mayor.

B. Selection of Mayor Pro Tem

Upon MOTION of Council Member Landon and seconded by Council Member Weber, it was resolved to nominate Council Member Freedland for the position of Mayor Pro Tem. As there were no other nominations, a unanimous vote was cast, naming Council Member Freedland as the new Mayor Pro Tem.

C. Remarks by Incoming Mayor and Mayor Pro Tem

Mayor Siegel commented that it is an honor to serve in this capacity and hopes to do a good job. He added that he is looking forward to working with the new staff consisting of City Manager Kallman, a new bookkeeper and also a newly elected Council Member Katz.

Mayor Pro Tem Freedland thanked the Council for trusting him with the position of Mayor Pro Tem and commented that it was nice to see City Clerk Deana Graybill attending the City Council meetings and even though former City Manager Cherie Paglia is missed, the new City Manager Kerry Kallman is doing a fantastic job and he is looking forward to a lot of interesting projects this year.

City Manager Kerry Kallman congratulated the newly appointed Mayor Siegel and Mayor Pro Tem Freedland and then presented to outgoing Mayor and retiring Council Member Jim Cohen a couple of heartfelt tokens of appreciation.

CONSENT CALENDAR

- A. Demand List
- B. Disbursement List – February
- C. Financial/Treasurer’s Report – February

Upon MOTION of Mayor Pro Tem Freedland, seconded by Council Member Landon and unanimously carried on roll call vote, it was resolved to approve items A, B, and C of the consent calendar as submitted.

MATTERS FROM STAFF

- A. **Consideration of Approval of a Proposed Resolution Regarding an Exception to the 180 Wait Period for Re-Hire of a Retired Employee in the Position of Bookkeeper**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS FOR AN EXCEPTION TO THE 180-DAY WAIT PERIOD PURSUANT TO GOVERNMENT CODE SECTIONS 7522.56 & 21224

City Manager Kallman presented the following report:

Randee Weinberger, the City’s long-time Bookkeeper, is retiring on April 14, 2017; staff has determined that there is not sufficient time to adequately hire and train a suitable replacement prior to Ms. Weinberger’s final day as a fulltime employee; the Government Code generally precludes retired individuals from being employed by a public employer in the same public retirement system from which the retiree receives benefits without reinstatement from retirement; there are exceptions to this general rule, however, including the retired person has specialized skills needed in performing work of limited duration; a retired person is not eligible for employment under this authority for a period of 180 days following the date of retirement, unless one of several conditions exist including certifying the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days have past; the total anticipated cost to re-hire Randee Weinberger on a temporary basis is approximately \$2,000 (hourly rate of \$46.15 which is equal to her current hourly rate without any additional benefits); staff does not anticipate that Ms. Weinberger’s temporary assignment would be more than forty hours.

Upon MOTION of Mayor Pro Tem Freedland, seconded by Council Member Weber and unanimously carried on roll call vote, it was resolved to approve the attached Resolution providing an exception to the 180 wait period pursuant to Government Code sections 7522.56 and 21224.

B. Consideration of Approval of an Agreement with MuniCode to Update and Host the City's Municipal Code

City Manager Kerry Kallman presented the following report:

at the March 13 City Council meeting, staff presented three proposals from municipal code codification firms to update the City's Municipal Code; the City Council directed staff to prepare an agreement with MuniCode and necessary budget adjustment for consideration at the next City Council meeting; the attached agreement, which has been reviewed by the City Attorney, spells out the terms of MuniCode's services; the total first year cost to update, codify, digitize, host online, and provide six (6) printed copies of the City's Municipal Code with MuniCode is \$7,263; this expense was not included in the FY 2016/17 budget, so a budget adjustment in the amount of \$7,263 would be required to proceed this year; start-up fees include the "MyMunicode" feature which contains a variety of services that enhance the City's Municipal Code and at the conclusion of the first year, the City may elect to keep these features at an annual fee of \$1,195 or the base fee of \$450 per year if such features are deemed unnecessary or superfluous; the project is expected to be completed in four months.

Upon MOTION of Council Member Landon, seconded by Mayor Pro Tem Freedland and unanimously carried on roll call vote, it was resolved to approve the attached agreement with MuniCode and authorize the Mayor and City Clerk to sign and execute the agreement. In addition, staff is recommending a budget adjustment in the amount of \$7,263 for the Municipal Code update project.

C. Consideration of Appointment and Hiring of an Accounting Specialist

City Manager Kerry Kallman presented the following report:

with the current Bookkeeper retiring, staff began recruiting for the newly reclassified position of Accounting Specialist; approximately forty (40) resumes/applications were received; eight (8) of those applicants were invited to be interviewed by an oral board consisting of the City Manager, City Treasurer Michael Blazenski, and Westlake Village

Assistant City Manager Audrey Brown; three (3) finalists were selected to meet with the Ad Hoc Committee of Mayor Pro Tem Freedland and Council Member Landon; one finalist removed themselves from consideration due to other reasons; after the Ad Hoc Committee met with the two (2) finalists, Maria Theresa Folk was unanimously chosen.

Council Member Landon felt she was well qualified and would make a good addition to the City staff. Mayor Pro Tem Freedland commented that Ms. Folk has ample experience and can handle the job.

Upon MOTION of Council Member Landon, seconded by Mayor Pro Tem Freedland and unanimously carried, it was resolved to offer Maria Theresa Folk the position of Accounting Specialist with a start date of April 17, 2017.

CLOSED SESSION

Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8

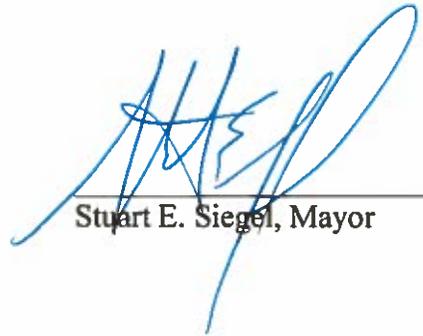
Property: 23501 Long Valley Road (APN 2049-018-049 and 2049-018-0046)
City Negotiator: Kerry Kallman, City Manager
Negotiating Party: Arnold Meyerstein (Trustee) Meyerstein Family Trust
Under Negotiation: Price and Terms of Payment

Upon MOTION of Council Member Weber, seconded by Mayor Pro Tem Freedland and unanimously carried, it was resolved to adjourn to closed session at 4:40 p.m. to address the item listed above, as read by City Manager Kerry Kallman.

Upon MOTION of Council Member Landon, seconded by Council Member Weber and unanimously carried, it was resolved to return to open session at 4:58 p.m., at which time City Manager Kallman announced that in closed session the Council discussed the item listed above, and that no reportable action was taken.

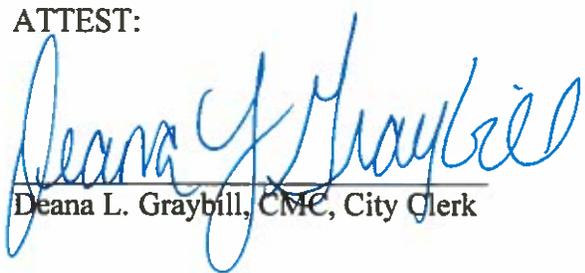
ADJOURNMENT

There being no further business to come before the Council, upon MOTION of Mayor Pro Tem Freedland, seconded by Council Member Katz and unanimously carried, it was resolved to adjourn the special meeting of March 31, 2017 at 5:07 p.m.



Stuart E. Siegel, Mayor

ATTEST:



Deana L. Graybill, CMC, City Clerk