

CITY OF HIDDEN HILLS
SPECIAL CITY COUNCIL MEETING

City Hall

Monday, November 18, 2019

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A special meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Monday, November 18, 2019 at the hour of 6:30 p.m. Mayor Larry G. Weber called the meeting to order and presided thereover after leading the Council and audience in the Pledge of Allegiance.

ROLL CALL

Council:

Mayor Larry G. Weber
Mayor Pro Tem Bret Katz
Council Member Steve Freedland
Council Member Laura McCorkindale
Council Member Stuart E. Siegel

Staff:

City Manager Kerry Kallman
City Attorney Roxanne Diaz
City Engineer Dirk Lovett
City Clerk Deana L. Graybill
Accounting Specialist Theresa Folk

APPROVAL OF AGENDA

Upon MOTION of Council Member Siegel, seconded by Mayor Pro Tem Katz and unanimously carried, it was resolved that the agenda for the November 18, 2019 special meeting be approved as submitted.

ANNOUNCEMENTS

The City Council meeting for Monday, November 25 has been canceled. The Public Safety Commission meeting for Tuesday, November 26 has been canceled.

City Hall and Building and Safety will be closed Thursday, November 28 and Friday, November 29.

Happy Birthday to Mayor Pro Tem Katz's wife Danielle on December 6.

There will be Coffee and LA-Donut food truck on Saturday, November 30 at the Hidden Hills Community Center.

AUDIENCE

There were no comments at this time.

CITY COUNCIL COMMENTS

Council Member Freedland reported that he attended the final meeting of the Los Angeles County Woolsey Fire Task Force on Sunday, November 17 to finalize the Woolsey Fire After Action Report.

Council Member Freedland and Council Member Siegel, the Ad-hoc committee for utility undergrounding, met with staff on November 12 to review the potential second area for utility undergrounding.

STAFF COMMENTS

City Manager provided the following comments:

He would be remiss if he didn't point out the dedication of Council Member Freedland to attend all the Woolsey Fire Task Force meetings, which occurred on four Sundays, and to provide a report to the City Council and residents.

He also updated the Council on the 200' weed clearance around the City's perimeter and that half of the clearance has been completed, with the rest to be completed in the near

future. There has been some confusion on some of the areas and whose responsibility it is to clear the weeds. He will ask the Fire Department to come and do an inspection to help resolve that issue.

PRESENTATION

Charter/Spectrum Update on Service in Hidden Hills

Director of Government Affairs Stephen Sawyer introduced himself, along with Field Operations Director Steve Naber, Field Operations Manager Andy Jensen, and Field Engineering Director Pat Odenthal. An update was given to the Council, including the hub that used to feed Hidden Hills, which was located in Malibu and was destroyed by the Woolsey Fire, has been moved to the San Fernando Valley. While there are still issues to be resolved with the move of the hub, they feel confident that services have improved in the City.

Mayor Pro Tem Katz, Council Member McCorkindale, along with other Hidden Hills residents, voiced their complaints about the connectivity issues, service issues, speed issues, quality issues and customer service issues, which they feel are subpar.

Council Member Freedland and Council Member Siegel also expressed their concerns about Charter/Spectrum employees and subcontractors installing overhead lines where undergrounding of utilities has occurred. Undergrounding of utilities in the City is a high priority to the City Council and residents for safety and aesthetic reasons. Mr. Naber did state that if utilities are undergrounded, then new cable lines should be undergrounded as well. He will check with the employees and subcontractors to make sure policies are followed.

Mr. Sawyer will work with Mr. Kallman to find solutions to all the above issues/complaints and thanked the City Council for this opportunity to attend and give an update.

MONTHLY DEPARTMENTAL REPORTS

A. Los Angeles County Sheriff's Department Report – October

Deputy Mike Raney presented the following report:

during the month of October there was one Part I crime: a Cudahy resident was arrested in the 24100 block of Hidden Ridge Road for attempt grand theft vehicle. The suspect entered private property and refused to leave. The suspect attempted to enter someone else's vehicle. The suspect appeared to be under the influence of narcotics, and possessed narcotics and narcotics paraphernalia. The suspect was arrested. Other noteworthy incidents include: a Tujunga resident was arrested for driving on a suspended license in the area of Long Valley Road and Lasher Road; a San Fernando resident was arrested for driving on a suspended license in the area of Round Meadow Road and Jed Smith Road.

B. Los Angeles County Fire Department Report – October

Assistant Fire Chief Brown provided the following report:

there were no significant responses for August and September except for 7 snake removal calls; October had 2 medical responses; 2 snake removal services, 3 good intent responses; and one brush fire, which was held to approximately 6 acres. October was a dangerous month, which kept firefighters and residents on edge. Station 68 has been continually doing fire inspections. Residents were reminded to check smoke detectors, make sure the family has an evacuation plan, and always stay at the ready, especially with the holidays approaching.

PUBLIC HEARING

Consideration of Proposed Ordinance Regarding Adoption of Revised Building Codes – Second Reading

City Engineer Lovett provided the following report:

every three years the California Building Standards Commission updates standards to reflect changes in the new building codes; the City has adopted the codes in the past with amendments in relation to pool safety fencing, roofing material, and grading; staff is proposing that these amendments continue along with one additional amendment in relation to grading bonds.

Mayor Weber opened the public hearing. As there were no comments, he closed the hearing. Upon MOTION of Council Member Siegel, seconded by Mayor Pro Tem Katz and unanimously carried, it was resolved to give second reading to and adopt by title only Ordinance No. 372 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS ADOPTING BY REFERENCE PART 2 OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, COMPRISING THE 2019 CALIFORNIA BUILDING CODE; PART 2.5 OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, COMPRISING THE 2019 CALIFORNIA RESIDENTIAL CODE; PART 3 OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, COMPRISING THE 2019 CALIFORNIA ELECTRICAL CODE; PART 4 OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, COMPRISING THE 2019 CALIFORNIA MECHANICAL CODE; PART 5 OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, COMPRISING THE 2019 CALIFORNIA PLUMBING CODE; PART 11 OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, COMPRISING THE 2019 CALIFORNIA GREEN BUILDING STANDARDS CODE; THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AND AMENDING TITLE 5 OF THE HIDDEN HILLS MUNICIPAL CODE

CONSENT CALENDAR

- A. City Council Minutes – October 28, 2019**
- B. City Council Minutes – November 6, 2019 Special Meeting**
- C. City Council Minutes – November 11, 2019**
- D. Demand List**
- E. Disbursement List – October**
- F. Financial/Treasurer’s Report – October**
- G. Investment Report – October**
- H. Annual Financial Audit - June 30, 2019**

Upon MOTION of Council Member Siegel seconded by Council Member McCorkindale and unanimously carried on roll call vote, it was resolved to approve items B, C, D, E, F, G and H of the consent calendar as submitted. Item A was not included on this consent calendar but will be included on the December 9 consent calendar.

OLD BUSINESS

A. Consideration of Approval of a Proposed Agreement with Magellan Advisors to Provide Consulting Services to the City's Fiber to the Home Project

City Manager Kallman presented the following report:

in 2017, the City Council adopted a goal to consider the development of a broadband enhancement program or strategy for the City; at the July 22 City Council meeting, staff provided options to help move the project forward, including engaging a consultant to assist the City through the technical aspects of selecting a partner to create a fiber network; as such, staff contacted Jory Wolf, Magellan's VP of Digital Innovation, who in turn met with the City Council's Ad-hoc Committee.

City Manager Kallman introduced Mr. Jory Wolf who gave a brief overview of the Magellan Advisors portfolio of services including, but not limited to broadband feasibility studies, broadband design engineering, smart city planning, network implementation, and project management. He described similar projects to the City of Hidden Hills, including City of San Leandro, City of West Hollywood, and the City of Paso Robles. He then presented the scope of services, along with a proposed timeline.

Upon MOTION of Council Member Siegel, seconded by Council Member McCorkindale and unanimously carried on roll call vote, it was resolved to approve an agreement with Magellan Advisors to Provide Consulting Services to the City's Fiber to the Home Project; authorize the Mayor and City Clerk to sign the agreement on behalf of the City; and authorize a budget adjustment in the amount of \$31,950.

B. Consideration of Requirement of Draft Pool Hydrants

City Engineer Lovett presented the following report:

after the Woolsey Fire, the City Council held several discussions regarding additional safeguard measures, including the requirement for draft pool hydrants, which are special connections attached to swimming pools that enable the Fire Department to syphon or pump water from private swimming pools in emergency situations; the Fire Department

currently has a code regarding draft pool hydrants; staff contacted the Fire Department as to how this code applies to Hidden Hills; staff learned that this code was more generally written for rural properties where there may not be paved access or standard fire hydrants, and as such, there is no location in Hidden Hills where this would currently be required; staff contacted the Cities of Calabasas and Agoura Hills regarding their draft pool hydrants requirements, which neither has any requirements beyond what the County Fire Department would require.

After much discussion, staff recommended that this item be tabled until the Los Angeles County Fire Code is adopted in 2020, which the Council was in agreement.

C. Consideration of Approval of a Resolution Regarding Unfunded Public Employee Retirement System (PERS) Liability

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS AUTHORIZING A LUMP SUM PAYMENT TO CALPERS (CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM) TO PAYOFF THE CITY'S UNFUNDED ACTUARIAL ACCRUED LIABILITY AND APPROVING A BUDGET ADJUSTMENT FROM THE UNRESTRICTED FUND BALANCE

City Manager Kallman presented the following report:

since 1988, the City of Hidden Hills provides defined pension benefit to its employees through participation in CalPERS; the City offers two different pension payout formulas to its employees, 2% at 60 and since 2013, 2% at 62 for new hires; CalPERS retirement plan is structured as a "defined benefit", meaning the pension plan provides benefits using a define formula, using a member's years of service credit, age at retirement, and final compensation (average salary for a define period of employment); CalPERS provides the City with an annual actuarial valuation report presenting the actuarial valuation of the retirement plans and sets the required employer contribution for the following years, which are based on demographic and economic assumptions; based on all the factors that make up these assumptions, the most recent actuarial valuation presents the result as of June 30, 2018 with funded ratio of about 78.8% and the unfunded accrued liability will be \$558,360 as of June 30, 2020; CalPERS employs numerous amortization policies to spread the cost of the unfunded accrued liability; the City has several alternate payment options to funding the unfunded liability including a lump sum payment or various payoff schedules ranging from 10 year, 15 year or 30 year (which is the current amortization schedule for the city and typical for most public agencies); if the City continues the 30 year, the interest nearly doubles the total payments, rather than another option which will save in interest. At the City Council meeting on July 8, the City Council recommended acceleration of payment

of the Unfunded Accrued Liability in a lump sum payment and asked staff to prepare a report outlining the fiscal impact and necessary budget adjustment.

Upon MOTION of Mayor Pro Tem Katz, seconded by Council Member Freedland and unanimously carried on roll call vote, it was resolved to authorize a lump sum payment of \$536,754 to CalPERS towards the City's Unfunded Accrued Liability using the City's Unrestricted Fund Reserve by November 30, 2019 by adopting by title only Resolution No. 946 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS AUTHORIZING A LUMP SUM PAYMENT TO CALPERS (CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM) TO PAYOFF THE CITY'S UNFUNDED ACTUARIAL ACCRUED LIABILITY AND APPROVING A BUDGET ADJUSTMENT FROM THE UNRESTRICTED FUND BALANCE, and authorizing a budget adjustment of \$536,754 to increase Pension expenditure and reduce Unrestricted Fund Balance by the same amount.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:41 p.m.



Larry G. Weber, Mayor

ATTEST:



Deana L. Graybill, CMC, City Clerk