

CITY OF HIDDEN HILLS
REGULAR CITY COUNCIL MEETING

City Hall

Monday, June 11, 2018

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A regular meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Monday, June 11, 2018 at the hour of 6:30 p.m. Mayor Steve Freedland called the meeting to order and presided thereover after leading the Council and audience in the Pledge of Allegiance.

ROLL CALL

Council:

Mayor Steve Freedland
Mayor Pro Tem Marv Landon
Council Member Bret Katz
Council Member Stuart E. Siegel
Council Member Larry G. Weber

Staff:

City Manager Kerry Kallman
City Attorney Roxanne Diaz
City Engineer Dirk Lovett
City Clerk Deana L. Graybill
Water Quality Consultant Joe Bellomo
City Treasurer Michael Blazenski
Accounting Specialist Theresa Folk

APPROVAL OF AGENDA

Upon MOTION of Council Member Siegel, seconded by Mayor Pro Tem Landon and unanimously carried, it was resolved that the agenda for the June 11, 2018 regular meeting be approved as submitted.

ANNOUNCEMENTS

The following announcements were made by the City Council:

Happy Birthday to Council Member Siegel's daughter Jenna on June 14 and to City Engineer Dirk Lovett on June 21.

Kid's Summer Opening Day Party is this Saturday, June 16 from 1-4 at the Community Center. Residents Only Please. Call HHCA for more information.

Father's Day is Sunday, June 17.

AUDIENCE

City Manager Kallman addressed the Council to make them aware of the numerous emails he has received in relation to coyote sightings. It was decided to log all calls for thirty (30) days and then agendize this item for a future meeting.

PUBLIC HEARING

Review and Discussion of Preliminary Draft City Budget for Fiscal Year 2018-2019

City Manager Kallman presented the following report:

attached for the City Council's review and consideration is the proposed City budget for FY 2018/19; the City Council's Budget Ad-hoc Committee consisting of Mayor Freedland and Council Member Katz met on May 9 to review the draft budget; the budget has been completely overhauled and redesigned to present a clear and true cost of City business, including all capital improvement projects, Calabasas and Hidden Hills library agreement; the City continues to remain fiscally sound; once the budget is approved at the next City Council meeting, staff will post on the website and have copies available at City Hall.

Mayor Freedland thanked the staff for all their hard work to culminate such a detailed and transparent document and felt it was above and beyond what the City Council had hoped for. He then informed everyone that the budget would be placed on the next agenda for formal approval.

CONSENT CALENDAR

- A. City Council Minutes – May 14, 2018**
- B. City Council Minutes – May 28, 2018**
- C. Demand List**
- D. Disbursement List - April**
- E. Financial/Treasurer's Report – April**
- F. Investment Statements – April**
- G. Consideration of Approval of Agreement with Schoeppner Shows to Provide Rides and Games for the 2018 Fiesta and Payment of \$17,000 Deposit**

Upon MOTION of Council Member Siegel, seconded by Mayor Pro Tem Landon and unanimously carried on roll call vote, it was resolved to approve items A, B, C, D, E and F of the consent calendar as submitted. Council Member Katz recused himself from item A as he was not in attendance at that meeting.

City Manager Kallman presented the following report of Item G:

For the past six years, Schoeppner Shows has provided the carnival rides, fun foods and game booths for the Fiesta; Schoeppner Shows has been very easy to work with and staff would like to employ them again this year; the cost to provide everything is \$51,000 (the same as last year); a \$17,000 deposit to secure the date is being requested and a signed City agreement will be required.

Upon MOTION of Mayor Pro Tem Landon, seconded by Council Member Katz and unanimously carried on roll call vote, it was resolved to approve item G of the consent calendar as submitted.

MATTERS FROM STAFF

- A. Update on Potential Fiber to the Home (FTTH) Project**

City Manager Kallman presented the following report:

on October 10, 2017, after being briefed on a potential FTTH project, Council directed staff to obtain necessary proposals for the project; on November 13, 2017, American Dark Fiber (ADF) presented the concept of the project; on February 8, ADF hosted a community workshop to introduce the project and gauge community interest; also, a community-wide interest survey was distributed with favorable results; ADF representatives have been inside the City no less than six times since February and met with staff twice to survey the City for vertical assets (poles or pole like structures) that can be utilized by ADF.

Mr. Daigle, a principal of ADF, was introduced and presented to the City Council, the results from the community-wide interest survey and expressed his pleasure that the residents of Hidden Hills are very interested in this project and their intense desire for improved cell service. Mr. Daigle then presented a slideshow of the documents that was given to the City Council and staff. He is aware of the community reluctance with adding poles or additional structures and is trying to find a creative balance of using existing poles, structures and HHCA desired camera locations. Mr. Daigle presented different scenarios for the Council to consider. ADF is offering, at its expense, procuring and installing an acceptable pole to illicit community response and/or develop any needed points of mitigation.

After much discussion, the City Council requested that ADF focus primarily on developing the fiber in the home project and wait on cell coverage improvements until a further date.

B. Consideration of Approval of Updated Memorandum of Understanding (MOU) Between the City of Hidden Hills, City of Calabasas and the Las Virgenes Unified School District for the Provision of Library Services

City Manager Kallman presented the following report:

in November, 2012, the City withdrew from the County of Los Angeles Public Library System; in July, 2013, the City entered into an MOU with the City of Calabasas to provide library services to Hidden Hills residents and allow them to utilize the library as if they were Calabasas residents; the MOU expires July 1; the MOU allows the City of Hidden Hills' ex-officio member, resident Britt Aaronson, to approve all online books and digital material requests prior to purchase by Calabasas; the proposed budget contains both a revenue and expenditure of \$352,000 associated with the library services, which these funds are provided to the City through the public library portion of the Los Angeles County Property Tax.

Upon MOTION of Council Member Weber, seconded by Council Member Siegel and unanimously carried on roll call vote, it was resolved to approve the Memorandum of Understanding Between the City of Hidden Hills, City of Calabasas and the Las Virgenes Unified School District for the continued provision of library services to Hidden Hills residents.

C. Approval of Proposed Resolution Amending City Personnel Policies Related to Sick/Vacation Leave

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS APPROVING AN UPDATED EMPLOYEE VACATION POLICY AND SICK LEAVE POLICY AND REPEALING PORTIONS OF RESOLUTION 631

City Manager Kallman presented the following report:

the City's sick and leave policies are out of compliance with state law and not congruent with neighboring cities; the new policy brings the City into compliance.

After some discussion, the City Council requested a change to item G of the policy to state that any vacation time requested over three (3) weeks by a staff member must be approved by the City Council.

Upon MOTION of Council Member Siegel, seconded by Mayor Pro Tem Landon, with Council Member Katz opposed, it was resolved on a 4-1 vote, to approve Resolution No. 919, with amended language in Letter G of the vacation leave policy as stated above at the discretion of the City Attorney and City Manager, amending the City's personnel rules related to sick and vacation leave policies.

D. Approval of Proposed Resolution Approving a Policy Regarding the Use of City-Owned Vehicles

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS APPROVING A POLICY REGARDING THE USE OF CITY-OWNED VEHICLES

City Attorney Diaz presented the following report:

the City recently purchased a new vehicle to be used by employees for City business and it is recommended that the City Council adopt a policy that establishes procedures regarding authorized uses of the vehicle as well as the requirements and guidelines that an employee driving the vehicle is required to follow; the proposed policy lists a purpose in Section I, Section II contains the authorization provisions, Section III lists the authorized uses of the City vehicle, and Section IV addresses the taxation of the City vehicle, which some minimal costs regarding professional tax advice may be incurred.

Upon MOTION of Mayor Pro Tem Landon, seconded by Council Member Siegel and unanimously carried on roll call vote, it was resolved to approve the Resolution No. 920 adopting the City' Policy regarding use of City-Owned Vehicles.

E. Status Report on Various Programs and Projects Related to Storm Water Discharge and Approval of Proposed Agreement with San Gabriel Valley Council of Governments for Administration and Cost Sharing of EWMP for the Los Angeles River Watershed Management Area

Water Quality Consultant Joe Bellomo updated the City Council on the National Pollutant Discharge Elimination System (NPDES) City testing results, and recommended that the City Council approve a Memorandum of Agreement to continue participation in the Coordinated Integrated Monitoring Program (CIMP) and Enhanced Watershed Management Plan (EWMP) for the Upper Los Angeles River Watershed Management Area.

Upon MOTION of Mayor Pro Tem Landon, seconded by Council Member Siegel and unanimously carried on roll call vote, it was resolved to approve the MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF LOS ANGELES, THE CITY OF ALHAMBRA, THE CITY OF BURBANK, THE CITY OF CALABASAS, THE CITY OF GLENDALE, THE CITY OF HIDDEN HILLS, THE CITY OF LA CANADA FLINTRIDGE, THE CITY OF MONTEBELLO, THE CITY OF MONTEREY PARK, THE CITY OF PASADENA, THE CITY OF ROSEMEAD, THE CITY OF SAN FERNANDO, THE CITY OF SAN GABRIEL, THE CITY OF SAN MARINO, THE CITY OF SOUTH EL MONTE, THE CITY OF SOUTH PASADENA, THE CITY OF TEMPLE CITY, LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, THE COUNTY OF LOS ANGELES, AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS REGARDING THE ADMINISTRATION AND COST SHARING FOR IMPLEMENTING THE COORDINATED INTEGRATED MONITORING PROGRAM (CIMP) AND ENHANCED WATERSHED MANAGEMENT PLAN (EWMP) FOR THE UPPER LOS ANGELES RIVER WATERSHED MANAGEMENT AREA and authorize the Mayor and City Clerk to execute the agreement.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL:

**Conference with Labor Negotiator
Government Code Section 54957.6**

**City Negotiator: Roxanne Diaz, City Attorney
Unrepresented Employee: City Manager**

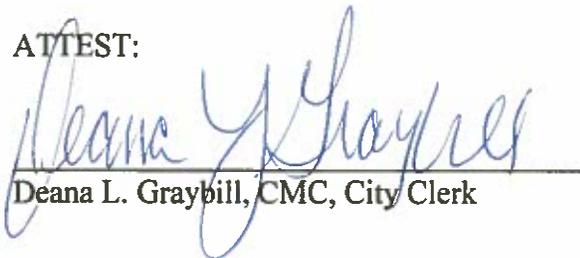
Upon MOTION of Council Member Siegel seconded by Council Member Landon and unanimously carried, it was resolved to adjourn to closed session at 8:04 p.m. to address the item listed above.

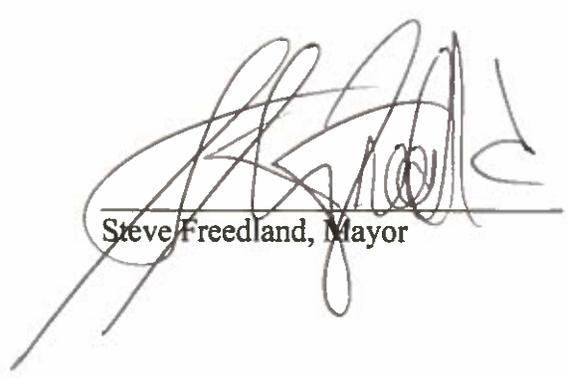
The City Council returned from closed session and the City Attorney announced that in closed session the Council discussed the item listed above, and that no reportable action was taken.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:25 p.m.

ATTEST:


Deana L. Graybill, CMC, City Clerk


Steve Freedland, Mayor