

CITY OF HIDDEN HILLS
CITY COUNCIL MEETING

City Hall

Monday, February 24, 2020

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A regular meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Monday, February 24, 2020 at the hour of 6:30 p.m. Mayor Bret Katz called the meeting to order and presided thereover after leading the Council and audience in the Pledge of Allegiance.

ROLL CALL

Council:

Mayor Bret Katz
Mayor Pro Tem Stuart E. Siegel
Council Member Steve Freedland
Council Member Laura McCorkindale
Council Member Larry G. Weber

Staff:

City Manager Kerry Kallman
City Attorney Roxanne Diaz
City Engineer Dirk Lovett
City Clerk Deana L. Graybill
Accounting Special Theresa Folk
Engineering Associate Abel Becerra

APPROVAL OF AGENDA

Upon MOTION of Mayor Pro Tem Siegel seconded by Council Member Freedland and unanimously carried, it was resolved that the agenda for the February 24, 2020 regular meeting be approved as submitted.

ANNOUNCEMENTS

Don't forget to vote in the Presidential Primary Election on Tuesday, March 3rd from 7 am – 8 pm. If you'd like to vote early, you can vote beginning Saturday, 2/29 from 8 am-5 pm at City Hall.

The Hidden Hills Farmer's Market begins Tuesday, March 3rd from 3 – 7 pm.

Sunday, March 8th is Daylight Saving Time – Set Clocks Ahead an Hour.

AUDIENCE

There were no comments at this time.

CITY COUNCIL COMMENTS

Mayor Pro Tem Siegel announced that there was a command change at the Lost Hills Sheriff's Station. Lieutenant Sal "Chuck" Becerra resumed the position of acting Captain. All five cities met with the Sheriff regarding the concerns of the Command change and the Sheriff agreed to have the cities participate in the interview/selection process for the new permanent Captain.

STAFF COMMENTS

City Manager Kallman informed the Council that this meeting was being live streamed for the first time, as a soft launch.

MONTHLY DEPARTMENTAL REPORTS

A. Los Angeles County Fire Department Report – January

Acting Assistant Fire Chief Mike Brown presented the following report:

January had 10 medical responses and 3 good intent calls for a total of 13 responses. He reminded residents that daylight savings time is coming up and it's time to check the batteries in smoke alarms and carbon dioxide alarms. Weed abatement inspections have started and those not in compliance have until April 1st to have all weeds cleared.

B. Los Angeles County Sheriff's Department Report – January

Deputy Mike Raney presented the following report:

during the month of January there was two Part I crimes: A residential burglary was reported in the 25000 block of Jim Bridger Road. A second-floor bedroom glass door was smashed to

gain entry. The master bedroom area was ransacked and property stolen. A theft occurred in the 25000 block of Lewis and Clark Road. U.S. currency was stolen. The victim believes that an ex-girlfriend is the possible suspect. There were four calls for trespassing.

C. City Engineer Report

City Engineer Lovett provided the following updates on ongoing projects:

- 1) Long Valley Entrance Improvement Project – Measure R - Phase 1 (parking lot, entry gate modifications, and Long Valley Road improvements inside the Hidden Hills City Limits) is tentatively scheduled to go out to bid this summer. Phase 2 (sidewalk and street work in the City of Los Angeles) is currently being reviewed by the City of LA and will go out to bid after the City of LA’s approval, perhaps 2021. 2) Overhead Powerlines Undergrounding –SCE completed draft plans to underground the first area, Long Valley between the HHCA office and Hilltop Road. Based on SCE’s plans, AT&T and Charter prepared their respective plans and have submitted them for City review; SCE is proceeding with design work on two other areas: Jed Smith between Jacob Hamblin and Robert Guy Road; and the intersection of Long Valley Road, Paradise Valley, and Old Farm Road; some residents, currently served overhead, have yet to commit to undergrounding their private services; Round Meadow Road, from the entry gate to John Colter Road, including a portion of John Colter Road, has been identified as the next area to be designed for undergrounding; staff has been contacted by residents on Wingfield Road, requesting that they be included for consideration to undergrounding their Road. Staff has met with several of the residents and there appears to be a real interest. 3) 24314 Long Valley Road - piles have been installed and grading is ongoing 4) 5241 Twin Oaks Road – there is no schedule as to when construction will recommence, other than site cleanup and removal of earth moving equipment. 5) V-Calm signs – staff has been in contact with Charter/Spectrum regarding the possibility of installing direct cable to the signs, in lieu of antennas and also getting quotes for similar fiber connections. 6) Mureau Road Bike Route –the County has made follow up repairs to landscaping, irrigation, and the traffic signal; staff will be soliciting bids to re-landscape this area and is drafting a Request for Qualifications for this project. 7) City Perimeter Brush Clearance - due to weather and call outs to local fires, the brush clearing was not fully completed; as part of the development of the FY 2020/21 City Budget, staff will be proposing an annual allocation to extend the perimeter brush clearance and it is proposed that this cost be shared with Mountain View Estates.

CONSENT CALENDAR

- A. City Council Minutes – January 27, 2020**
- B. City Council Minutes – February 10, 2020**
- C. Demand List**
- D. Disbursement List – January**
- E. Financial/Treasurer’s Report – January**
- F. Investment Statement - January**

Upon MOTION of Mayor Pro Tem Siegel seconded by Council Member Weber and unanimously carried on roll call vote, it was resolved to approve items A, B, C, D, E, and F of the consent calendar as submitted.

NEW BUSINESS

A. Discussion Regarding Accessory Dwelling Units and Related Draft Ordinance

City Attorney Roxanne Diaz introduced Diana Varat, senior attorney at Richards, Watson & Gershon who has been working exclusively on housing for the firm. Ms. Varat provided a Power Point presentation which included, but not limited to: the purpose of recent legislation, overview of ADU requirements; “building permit only” process; “local ordinance” process and standards; state oversight of ADUs; and HOA Regulations (AB 670).

B. Report from 2/18/20 Hidden Hills Community Association Board of Directors Meeting

HHCA Board Member John McGinnis presented the following report:

the winter social and McQueen events were both well received and sold out; the Board discussed the expansion of monitoring system for the perimeter cameras and whether vendor based or cloud based would be best. The Board approved the cloud-based system; monitors from the 1st phase should be installed by the middle of March.

C. Consideration of Fees for the Use and Occupancy of the City-Owned Electric Vehicle Charging Station

Engineering Associate Abel Becerra presented the following report:

last year the City Council approved the construction and installation of an Electric Vehicle Charging Station (EV) in the City Hall parking lot; since June 2019, the EV charger has been in operation and available for use free of charge; City staff has mostly utilized the charging station; after approximately 8 months there has been a spike in in usage, with unknown vehicles are left charging or connected for long periods of time, including overnight; charging customarily charge fees for usage; based on the City’s costs of EV charging, staff is recommending a step-up model fee option, which would charge \$1 per hour while the vehicle is charging, then an increase to \$3 overnight rate per hour; as will all new fees, a public hearing and resolution are required.

The City Council directed staff to hold a public hearing and bring back a fee resolution incorporating the rates above, to a future meeting.

D. 2019-2020 Mid-Year Budget Review

City Manager Kerry Kallman presented the following report:

this report presents actual revenues and expenditures from 7/1/19 – 12/31/19; and projected General Fund revenue through June 30; revenue associated with settlement proceeds from the Woolsey fire was not anticipated and represents 35% of the revenue increase, and Property Tax in Lieu of VLF is projecting 1% slightly higher originally anticipated; revenue associated with Building and Safety is projected to be 26% lower than prior year, it is still anticipated to be at the budgeted amount; projected expenditures are higher than budgeted due to costs associated with CalPERS, office expenses, Fiber to the Home project, and an increase in Engineering contract staff time; the City is projecting a surplus of \$1,185,924 (with Woolsey Fire settlement), and approximately \$108,154 without; staff recommends review of the mid-year budget report and provide direction to the City Manager as deemed appropriate and also approve budget adjustments in the amount of \$9,800 for the Granicus streaming agreement and \$38,000 for additional engineering contract staff time.

City Manager Kallman asked for two Council Members for the Ad-hoc Budget Committee. Mayor Katz and Council Member Freedland volunteered to be on the Committee.

Upon MOTION of Council Member Freedland, seconded by Mayor Pro Tem Siegel and unanimously carried on roll call vote, it was resolved to approve \$9,800 for the Granicus streaming agreement and \$38,000 for additional engineering contract staff time and received and filed the 2019-20 Mid-Year budget report.

OLD BUSINESS

Review and Discussion of Request for Proposals for Fiber to the Home Project

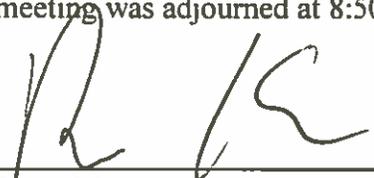
City Manager Kallman presented the following report:

staff and the Ad-hoc Committee of Mayor Katz and Council Member Weber have met multiple times over the past two years in an effort to bring a dedicated Fiber to the Home network to the City; staff had initially contacted representatives from American Dark Fiber to inquire about the possibility and likelihood of creating a fiber network in Hidden Hills;

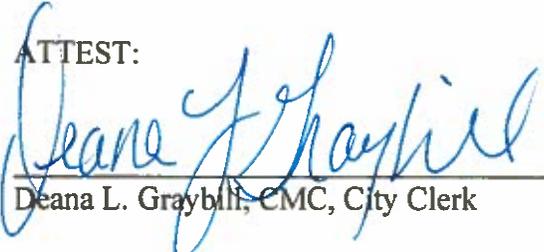
another provider, Inyo Networks, have expressed interest in the project; at the July 22 City Council meeting, the City Council directed staff to seek a proposal from a consultant to assist the City; on November 18, 2019, the City Council approved an agreement with Magellan Advisors to provide consulting services to the City's Fiber to the Home project, including RFP preparation, proposal evaluation, and agreement negotiations; Magellan anticipates sending the RFP to over 20 potential bidders, and interviewing (along with City's Ad-hoc Committee and staff) up to five finalists; Following the identification of a preferred partner, contract terms negotiations would commence for review and approval by the full City Council.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:50 p.m.



Bret Katz, Mayor

ATTEST:


Deana L. Graybill, CMC, City Clerk