

CITY OF HIDDEN HILLS
REGULAR CITY COUNCIL MEETING

City Hall

Monday, August 13, 2018

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A regular meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Monday, August 13, 2018 at the hour of 6:30 p.m. Mayor Steve Freedland called the meeting to order and presided thereover after leading the Council and audience in the Pledge of Allegiance.

ROLL CALL

Council:	Mayor Steve Freedland Council Member Bret Katz Council Member Stuart E. Siegel Council Member Larry G. Weber
Staff:	City Manager Kerry Kallman City Engineer Dirk Lovett City Clerk Deana L. Graybill
Absent:	Mayor Pro Tem Marv Landon

Upon MOTION of Council Member Siegel, seconded by Council Member Katz and unanimously carried, it was resolved to excuse the absence of Mayor Pro Tem Landon.

APPROVAL OF AGENDA

Upon MOTION of Council Member Weber, seconded by Council Member Siegel and unanimously carried, it was resolved that the agenda for the August 13, 2018 regular meeting be approved as submitted.

ANNOUNCEMENTS

The following announcements were made by the City Council:

Happy Birthday to Council Member Weber's wife Nanette on Wednesday, August 15.

The last Community BBQ of the summer is this Thursday, August 16 at 6:30 pm. No caterer this time, "bring your own picnic".

First day of school for Las Virgenes Schools including Round Meadow Elementary is Wednesday, August 22.

LVMWD honored the surrounding cities with a 60th anniversary Partner in Service Award, which Council Member Weber accepted on behalf of the City of Hidden Hills.

The September 10th City Council meeting is being moved to Tuesday, September 11th because of the Jewish holiday.

AUDIENCE

There were no questions or comments at this time.

CONSENT CALENDAR

- A. City Council Minutes – July 23, 2018**
- B. Demand List**
- C. Approval of Proposed Resolution Amending City Personnel Policies Related to Ensuring Anti-Discrimination and a Harassment-Free Workplace**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS APPROVING AN UPDATED EMPLOYEE ANTI-DISCRIMINATION POLICY AND HARASSMENT-FREE WORKPLACE POLICY AND REPEALING PORTIONS OF RESOLUTION 631

- D. Consideration of Issuance of Proclamation for Childhood Cancer Awareness Month September 1st – September 30th, 2018**

Upon MOTION of Council Member Siegel, seconded by Council Member Katz and unanimously carried on roll call vote, it was resolved to approve items A and B, and D of the consent calendar as submitted.

City Manager Kallman presented the following report:

On May 1st, the Council had a goals meeting and wherein adopted a goal to “undertake a comprehensive review of the City’s Municipal Code in an effort to update, strengthen, and/or clarify the City’s authority on certain issue and compliance with state law”; as certain personnel policies contained in the Municipal Code are out of compliance, staff has begun the process of creating a employee handbook, containing all the typical policies related to City employees, including leave, discrimination, harassment, workplace violence, etc.; staff recommends the Council adopt the proposed anti-discrimination and harassment-free workplace policies.

Upon MOTION of Council Member Katz, seconded by Council Member Weber and unanimously carried, it was resolved to approve item C, Resolution No. 926 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS APPROVING AN UPDATED EMPLOYEE ANTI-DISCRIMINATION POLICY AND HARASSMENT-FREE WORKPLACE POLICY AND REPEALING PORTIONS OF RESOLUTION NO. 631 of the consent calendar as submitted.

MATTERS FROM STAFF

Consideration of Approval of Purchase of Proposed City Council Chambers Broadcast Equipment

City Manager Kallman presented the following report:

The Council approved an agreement with Network Television Time (NTT) on June 25, 2018, to provide consulting services related to rebuilding and upgrading the City’s broadcast equipment; the Council directed staff to finalize a proposed equipment purchase and receive authorization from the City Council to proceed; in addition to new cameras, the system will include various equipment upgrades to the control room desk along with a new bulletin board system which is displayed on Channel 3 and a hard drive to digitally archive City Council meetings; if approved tonight, staff will purchase the recommended equipment immediately and schedule installation and training as soon as possible.

Council Member Katz added that he is comfortable with the provided equipment list.

There was a brief discussion between staff, the City Council, and Bruce Arditte from NTT regarding possible web-streaming in the future, the number of cameras needed, NTT’s history of

a good working relationship with Charter-Spectrum Cable, and the amount of time for installation (3-4 days).

Upon MOTION of Council Member Weber, seconded by Council Member Katz and unanimously carried on roll call vote, it was resolved to approve the Purchase of Proposed City Council Broadcast Equipment in the amount of \$25,585.00.

Consideration of Purchase and Installation of Car Charging Stations and Bicycle Repair Stations

City Engineer Lovett provided the following report:

the City of Hidden Hills purchased an electric car on 2/15/18 utilizing AQMD and MSRC Grant funds; at this time, the City vehicle is being charged at City Hall by an extension cord on the side of the Building & Safety office; after that utilization of the grant funds, the City has sufficient funds to purchase and install car charging stations; the City also receives annually Transportation Development Act Bicycle and Pedestrian (TDA) funds (approximately \$5,000 a year), which are to be used for bicycle and pedestrian improvements within the City and they do lapse every 3 years if not spent; \$5,000 is scheduled to lapse, if not spent, on June 30, 2019; public agencies have commonly installed bicycle repair stations in locations specifically for public use; the bicycle repair stations can be paid with the TDA funds so as to not let them lapse; staff recommends combining both projects (which will include labor, conduit and wiring, and trenching) for several cost sharing opportunities.

Upon MOTION of Council Member Siegel, seconded by Council Member Katz and unanimously carried on roll call vote, it was resolved to authorize staff to purchase an electric car charging station in the amount of \$10,500; authorize staff to solicit bids for the construction and installation of a bicycle repair station and two electric car charging stations at City Hall and authorize a budget adjustment in the amount of \$32,858 (\$21,063 MSRC and \$11,795 TDA).

Status Report of City Council Goals

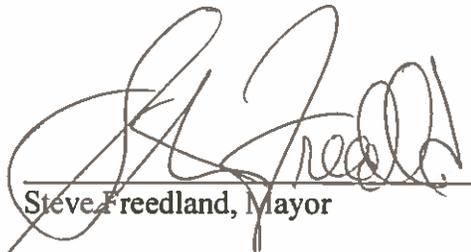
City Manager Kallman presented the following report:

throughout the year, staff likes to present an updated matrix showing the goals and the status of them, that the City Council adopted earlier this year; the following goals were

highlighted by City Manager Kallman: 1) the upgrade of City Hall Phase 1 is nearly completed with the new furniture being installed and more proposals forthcoming, along with designs for Phase 2, which includes the Council Chambers and Conference Room; 2) staff is continuing efforts to work with the Las Virgenes Unified School District to seek a permanent solution to traffic congestion at Round Meadow Elementary School and a meeting with staff and the school district officials was held on August 6; 3) the Ad-hoc Committee and staff recently met with ADF to discuss the FTTH project and this item will be discussed again in the very near future at a Council meeting; staff joined the LA County Community Development Commission's CDBG grant program to provide funding to assist roof retrofits at eligible residences. The City contains 22 shake roofs with three of those homes potentially receiving new roofs due to major remodel and/or major rebuild. Staff is continuing to research other ways to assist residents to replace their wood shake roofs for roofs that are in compliance.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:20 p.m.



Steve Freedland, Mayor

ATTEST:



Deana L. Graybill, CMC, City Clerk