

CITY OF HIDDEN HILLS
REGULAR CITY COUNCIL MEETING

City Hall

Monday, April 8, 2019

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A regular meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Monday, April 8, 2019 at the hour of 6:30 p.m. Mayor Larry G. Weber called the meeting to order and presided thereover after leading the Council and audience in the Pledge of Allegiance.

ROLL CALL

Council:

Mayor Larry G. Weber
Mayor Pro Tem Bret Katz
Council Member Steve Freedland
Council Member Laura McCorkindale
Council Member Stuart E. Siegel

Staff:

City Manager Kerry Kallman
City Attorney Roxanne Diaz
City Engineer Dirk Lovett
Emergency Services Coordinator Michael Woodard
City Clerk Deana L. Graybill

Upon MOTION of Council Member Siegel, seconded by Mayor Pro Tem Katz and unanimously carried, it was resolved to excuse the absence of Council Member Freedland.

APPROVAL OF AGENDA

Upon MOTION of Mayor Pro Tem Katz, seconded by Council Member Siegel and unanimously carried, it was resolved that the agenda for the April 8, 2019 regular meeting be approved as submitted.

ANNOUNCEMENTS

Happy Birthday to Mayor Pro Tem Katz's daughter Emily today (4/8); to Building Official Greg Robinson on 4/15; to City Manager Kallman's son Tate of 4/18.

Happy Anniversary to City Clerk Deana Graybill for her 29th year anniversary with the City on 4/10 and Accounting Specialist Theresa Folk for her 2nd year anniversary with the City on 4/17.

Passover begins on 4/19 through 4/27; Good Friday is on 4/19 and Easter is on 4/21.

Charter Communications will be working in Round Meadow Road, near Mureau Road, next week during the school's spring break (April 15 - April 19). Work will include potholing, trenching, and the installation of new conduit and cable. Two-way traffic will be maintained through the entirety of the work, however, there will be traffic control, lane closures, and detours at times.

AUDIENCE

There were no comments or questions at this time.

CONSENT CALENDAR

Demand List

Upon MOTION of Council Member Siegel, seconded by Mayor Pro Tem Katz and unanimously carried on roll call vote, it was resolved to approve the consent calendar as submitted.

MATTERS FROM STAFF

Selection of Two Council Members for the FY 2019/20 Budget Ad-hoc Committee

City Manager Kallman presented the following report:

traditionally the City Council selects two Council Members for the budget ad-hoc committee to review the proposed budget with staff prior to consideration by the City Council; budget preparation for FY 2019/20 began earlier this year with a mid-year budget review; staff has begun developing the proposed FY 2019/20 budget; once the two members are selected, staff will schedule a budget meeting in May.

Council Member Freedland and Council Member McCorkindale will serve on this year's budget committee.

MATTERS FROM COUNCIL MEMBERS

Consideration of FY 2019/20 City Council Goals

City Manager Kerry Kallman presented the following report:

The primary purpose of a City Council's Goals Session is to identify proposed goals that will be included in the City's FY 2019/20 work plan and budget. Carry-over goals from the previous fiscal years will remain in the City's work plan until completed. City Manager Kallman updated the Council on the goals remaining. In no particular order of priority, seven (7) new goals are listed below.

1. Undertake a comprehensive review of the City's Emergency Preparedness Preparations.

The City Council agreed that this goal, especially after the recent Woolsey Fire, should be adopted. It was noted that the City did very well during the fire, even adding approximately 30 new CERT members. Inventory of the shed, review of medical supplies by a new CERT member who is a retired physician, continued training for members, staff and Council, possible new regulations requiring residents to install pool-draft hydrant when swimming pools are built are just some of the items to be reviewed. It was also pointed out that Emergency Services Director and resident Gabe Nussbaum provided the City Council will a detailed report following the Woolsey Fire that will assist in the review, along with the creation of an overlay map of the City showing different options and tools of scenarios during emergencies. Council Member Siegel the city's goal should be to plan for the worst, hope for the best. Mayor Pro Tem Katz would also suggest the Fire Department hold training sessions for our residents on what type of equipment (gloves, boots, clothing, equipment) private citizens should own.

2. Consider contracting with supplemental professional fire response during red flag warning days.

The Council agreed that this goal is something to be further researched and bring back to a future City Council meeting. Many options to be researched include the possible purchase of a "patrol" sized fire vehicle, Fire Department 2-person strike teams, a company that specializes in contracting of strike teams, and any other various forms of dedicated fire response.

3. It has been suggested that the City consider two new communications methods that may encourage greater participation by constituents:

- (1) Online streaming of City Council Meetings – The Council had discussed this goal in the past and asked staff to revisit it once the installation of new camera equipment was installed. Some Council Members still have concerns with non-residents being able to view the meetings. The consensus of the City Council was to direct staff to explore different pros and cons to online streaming and if there are ways to have a resident log-in.
- (2) It has also been suggested that the City Council revisit the recently established Social Media policy – After much discussion between Council Members, Council Member McCorkindale asked that paragraph 1 from Section VI be removed in its entirety, as she feels that Council Members should be able to comment or post non-city business and it may limit a person's first amendment right. The Council directed staff to rework the paragraph and bring this item back to a future Council meeting.

4. Consider the re-establishment of the City's mature growth tree ordinance potentially for all trees and/or Oak Trees.

City Manager Kallman reported that several years ago, the City Council amended its tree ordinance to only regulate mature growth and oak trees in the City's commercial zone. Since the HHCA are responsible for overseeing both architectural and landscape design, it made sense to tree removal regulated by the agency that approves landscape plans. He recently spoke with Ron Heston, the HHCA's Architectural Consultant who said the HHCA is reevaluating their standards for trees. The Council agreed to wait and see what the HHCA's decision after reevaluation and then revisit this item. Mayor Weber did suggest that if it takes the HHCA more than 6 months to make a decision, the Council should discuss the possibility of a draft ordinance.

5. Consider the establishment of a Non-profit City/Community Foundation.

After discussion by the City Council and City Attorney Diaz explaining the process of setting up such a foundation as she is currently setting one up now for a client, the Council directed staff to research this goal, including costs and set up.

6. Evaluate City Hall's current alarm system and consider various upgrades to City Hall security. (Upgrade to 2018 Established Goal)

The Council agreed with staff's recommendation for this goal and Council Member Siegel also asked that staff research putting solar lights in the upper parking lot.

7. Add two standard agenda items to all City Council meeting agendas.

The City Council agreed with this goal and asked that staff implement the new format, including adding “Old Business and “New Business” instead of “Matters from Staff and “Matters from Council Members” when needed.

8. Continue the internal and external upgrade of City Hall. Areas of focus may include City Council Chambers, upstairs conference room, and Building and Safety. External upgrades to consider include new roof and solar project. (UPDATE FROM 2018 GOALS)

Staff and the Ad-hoc Committee will be meeting with two firms to discuss the redesign of the Council Chambers. Other options could be moving the conference room downstairs to the emergency services room and making the current conference room upstairs into 3 offices as the room is so large.

9. Consider the adoption of an enhanced “wood shake” roof policy in an effort to expedite replacement of remaining wood shake roofs within the City. (UPDATE FROM 2018 GOALS)

Staff reported that there are still 18 shake roofs (21 three years ago and 91 ten years ago). As not to put financial hardship on the residents that have the existing 18 shake roofs, the Council directed staff to continue to monitor those properties.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:52 p.m.

ATTEST:



Deana L. Graybill, CMC, City Clerk



Larry G. Weber, Mayor